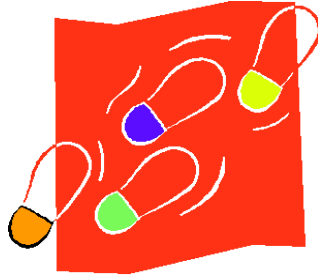


St Marks Church Pre-school & All Day Care



Welcome to St Marks Church Pre-school & All Day Care. Thank you for helping today.

1. On arrival to pre-school, please settle your child to an activity.
2. Please place coats and bags in the office
3. Please keep mobile phones your bag in the office
4. If you see anybody at the door, please alert a member of staff
5. If your child would like you to take them to the toilet, please do so. If another child asks you for the toilet, please alert a member of staff.

| Induction Check List | Date | Signed by Parent/Helper |
|--|------|-------------------------|
| Read and understood Pre-school's policy on Confidentiality | | |
| Shown a plan of the building | | |
| Shown where fire exits are and understood the fire drill procedure | | |
| Shown the First Aid Box | | |
| Shown the Adult Accident Book | | |
| Made aware who the First Aiders are | | |
| You have received verbal guidance on safe cleaning around children | | |

Most importantly, have fun here at Pre-school with your child!

Thank you for helping!